

PROCUREMENT SUB (FINANCE) COMMITTEE
Wednesday, 20 October 2021

Minutes of the meeting of the Procurement Sub (Finance) Committee held at
Committee Room 3 - 2nd Floor West Wing, Guildhall on Wednesday, 20 October
2021 at 9.30 am

Present

Members:

Hugh Morris (Chairman)
Deputy Robert Merrett (Deputy Chairman)
Randall Anderson
Michael Hudson
Deputy Jamie Ingham Clark
Paul Martinelli

Officers:

Lisa Moore	- Chamberlain's Department
Connie Dale	- Chamberlain's Department
Ola Obadara	- City Surveyor's Department
Darran Reid	- Chamberlain's Department
Aga Watt	- Chamberlain's Department
Oli Watling	- Chamberlain's Department
Ken Stone	- Chamberlain's Department
Emma Moore	- Chief Operating Officer
Chris Mulhall	- Chamberlain's Department
Bridget O'Dwyer	- Chamberlain's Department
Oli Choudury	- Chamberlain's Department
Antoinette Duhaney	- Town Clerk's Department

1. APOLOGIES

Apologies for absence were submitted by Deputy Roger Chadwick, Jeremy Mayhew and Susan Pearson.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Randall Anderson declared an interest in agenda item 13, Insurance - Property Procurement Stage 2 Award on the grounds that he was a Barbican resident.

3. PUBLIC MINUTES OF THE PREVIOUS MEETING

RESOLVED – That the public minutes of the meeting held on 15th July 2021 be agreed as a correct record.

4. **PROCUREMENT SUB-COMMITTEE WORK PROGRAMME: OCTOBER 2021**
Members considered a forward programme of items for future meetings.

Officers reported that a responsible procurement update would be presented in the new year as further consultation was required. Timescales for submitting an update on Modern Slavery had also yet to be confirmed but this item would be added to the workplan.

RESOLVED – That the report be noted.

5. **CITY PROCUREMENT QUARTERLY PROGRESS REPORT (Q1 FY2021/22)**
The Sub Committee considered a joint report of the Chamberlain and the Chief Operating Officer on key performance indicators and areas of progress for City Procurement.

RESOLVED – That the report be noted.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
Officers reported that Genine Whitehorne had been appointed as the new Commercial Director of City Procurement and would be joining CoL on 3rd November 2021.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the remaining items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

9. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

The non-public minutes of the meeting held on 15th July 2021 were approved.

10. **NPCC CYBERCRIME PROGRAMME NATIONAL FRAMEWORK AGREEMENT FOR THE PROVISION OF CRYPTOCURRENCY STORAGE AND REALISATION SERVICES - INCREASE IN CONTRACT VALUE**

The Sub Committee considered a report of the Commissioner of the CoLP in respect of the provision of cryptocurrency storage.

11. **CIVIL PARKING & TRAFFIC ENFORCEMENT; OFF STREET CAR PARKS MANAGEMENT AND BARRIER EQUIPMENT REPLACEMENT; PROVISION OF CCTV ENFORCEMENT CAMERAS; AND SUPPORT SERVICES FOR COLLECTING PAYMENTS AND ISSUING NOTICES PROCUREMENT STAGE 2 - CONTRACT AWARD**

The Sub Committee considered a report of the Chief Operating Officer regarding the award of contracts for the provision of Civil Parking & Traffic Enforcement; Off Street Car Parks Management services; CCTV Enforcement Cameras and related support services for the CoL.

12. **PAN-LONDON SUBSTANCE MISUSE PROGRAMME PROCUREMENT STAGE 1 STRATEGY**

The Sub Committee considered a report of the Chamberlain recommending a procurement strategy and evaluation criteria to be used in the selection of the preferred suppliers for a Pan-London Substance Misuse Programme.

13. **INSURANCE - PROPERTY PROCUREMENT STAGE 2 AWARD**

The Sub Committee considered a report of the Chief Operating Officer regarding the award of the Property Insurance contract for the CoL.

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were non-public questions.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other non-public business.

The meeting ended at 10.11 am

Chairman

Contact Officer: Antoinette Duhaney, antoinette.duhaney@cityoflondon.gov.uk